

Approved

Town of New Boston Selectmen's Meeting May 5, 2014

PRESENT: Rodney Towne Selectman
Dwight Lovejoy Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Transfer Station Manager Gerry Cornett and Road Agent Dick Perusse were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Dwight moved to approve the consent agenda. Christine seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:
None.

C. APPOINTMENTS:

Item 1: Ed Hunter-Building Inspector-Update on Building Department Activities:
Deferred as Ed Hunter was absent.

Item 2: Gerry Cornett-Transfer Station Superintendent-Updates: Transfer Station Superintendent Gerry Cornett was present to meet with the Selectmen to discuss updates of Transfer Station activities as follows:

- **J & J Warranty Work:** The new triaxle was sent back to Pennsylvania as it was not in good condition, rusting already. The J & J representative agreed. It was sent back to J & J two weeks ago for repair under warranty. The other J & J trailer has been in service at the Transfer Station since 2007 with no rust.
- **New Boston Departmental Recycling:** Gerry is working with New Boston Central School Student Council to begin a recycling program for town departments. The school recycling truck will pick up recycling at each town facility and all proceeds will go to the school.
- **Transfer Station Paving:** Gerry is getting the Transfer Station ready for paving per the Warrant Article approved by voters in March. The anticipated traffic pattern and paving proposal was reviewed. The current pavement condition and parking pattern are issues. A crosswalk will be added. Quotes and multiple bids will be obtained. The Transfer Station might have to close for a couple days during the paving process. Recoating will be 3-5 years away.
- **Facility Care and Future Direction with Paint Care and Composting:** The new truck is running extremely well but the main seal is leaking. This will be repaired under

warranty. There is an issue with residents bringing black bags containing recycling to the Transfer Station and not recycling. Recycling education will begin again. Otherwise recycling is going well. Demolition material has increased. A "Paint Care" program is currently in legislation and if approved would benefit the towns financially and allow facilities to accept paint. The program is used in other states and working well. Gerry will attend a solid waste convention in New York focusing on composting this month. Composting could start for a low cost in New Boston with future financial benefits. Trash could become a commodity in the future.

D. OLD BUSINESS:

Item 3: Approval of the Public Minutes of April 21, 2014: The Selectmen reviewed the public minutes of April 21, 2014. Dwight moved that the minutes be accepted as presented. Christine seconded the motion. All were in favor. 3-0

Item 4: Second Reading-Public Hearing-Town of New Boston Finance Committee Operational Policy: Peter reported no changes were made since the last Selectmen's meeting. No one is present tonight to address it. Christine moved to forego the third reading and adopt the Town of New Boston Finance Committee Operational Policy. Dwight seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 5: First Reading-Revision of Personnel Manual Section 7-1 and 7-2 Pertaining To Highway Department Holiday Pay Policy: Peter reported a section of this policy was found to need revision under holiday pay as Highway Department summer hours are unique as they work 4 10-hour days instead of 5 8-hour days. The paragraph to be changed was reviewed. This would also apply to other departments if they are in the same situation. Gerry noted this was addressed in the past and it was decided there would be 10 holidays for 80 hours total for all departments. Rodney said the policy needs review and the financial impact needs to be addressed. Dwight noted there are four holidays in the 10 hour timeframe. Dwight moved this policy to a second reading and public hearing at the next Selectmen's meeting. Christine seconded the motion. All were in favor. 3-0

Item 6: Review First Quarter Expenditures and Revenues-Peter Flynn: Peter noted the first third of the budget year is now complete. The budget is in good shape at this time. Revenues are coming in slowly so far. Better estimates are expected in September.

F. OTHER BUSINESS:

Item 7: Town Administrator's Report:

- Rose Meadow/HUD Suit: Correspondence was received from the lawyers with further issues. The town attorney through NH Municipal Association responded well.
- Riverdale Road Bridge: The Senate voted last Friday to approve. This is now awaiting governor signature and then the town will move forward with the land purchase planned.

- Footbridge: Peter completed the paperwork and sent it out. He will meet with Footbridge Committee Chairman Sandi Van Scoyoc to review the financial status. She will then report to the committee and Peter will report to the Selectmen at their next meeting.
- Request for Proposals from Engineering Firms: Applications are coming in and are due within a couple weeks.
- Highway Heavy Equipment Operator: This is expected to be finalized within 30 days.
- Renewal Property Liability Insurance: Comparisons were made between carriers and there was no reason to change at this time.

Item 10: Selectmen's Reports:

- Christine attended the recent Planning Board meeting where they worked on the following:
 1. Goals were reviewed.
 2. They are moving sub division and site plan regulations to Public Hearing on compliance and inspection.
 3. Cistern changes from the Fire Wards are moving to Public Hearing.
 4. Cul-de-sac regulations will be discussed at an upcoming meeting.
 5. Member Joe Constance will get a list of roads for the master plan in July and begin that program again.
 6. The Planning Board will begin refining the Master Plan survey plan to get a figure to present to the Selectmen and Finance Committee.
 7. Member Dave Litwinovich is working on the water resources management plan.
 8. Some ledge will be removed on Bedford Road and the town will own a bigger portion to allow straightening of the road in the future if desired.
 9. Christine will attend the meeting next Tuesday.
- Rodney asked Peter to research disposal of two properties the town owns. They are the Riley property at the corner of Lull and Cross Roads and the Mason property on Meadow Road.
- Peter sent letters to candidates regarding campaign financing as voters approved in the Warrant Article in March. Annie Kuster responded saying she will oblige the request and Kelly Ayotte responded saying she will not.

Public Forum: None.

ADJOURNMENT: Christine made a motion to adjourn the meeting at 6:55 PM. Dwight seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien